

Preventing Child Maltreatment and Promoting Wellbeing: Network for Action 2012

Regional Meeting Guide

Network for Action 2012 continues the work that began in 2011 to share a vision, build shared action, and strengthen the network of individuals and institutions committed to prevention of child maltreatment. The meeting plan includes time for you and your regional colleagues to meet to make new connections and reinforce existing ones. The purpose of this time is to provide you with a dedicated opportunity to work together as a team and to strategize and plan how you can strengthen your coordination and collaboration back at home. You will have one session, which will go from 10:15 to 12:00 on Tuesday April 17. Each region will plan its own activities, and to support your efforts, we have created this packet of materials. It includes:

- As you plan
- Why are we here?
- Focus on your region
- Proposed agenda
- Sign-in sheets
- Resources to support your on-going work

If you have questions before, during, or after the meeting, please contact Edi Winkle at ediwinkle@windstream.net or Glenda Eoyang at geoyang@hsdinstitute.org.

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As You Plan

This Guide will be available for download at www.friendsnrc.org/get-involved before the meeting, so anyone from your region can prepare to participate fully. Copies will also be available at the registration desk for people who are interested. Here are some things you might want to do before you arrive for the Regional Team Meetings.

Find out who'll be there. On the Network for Action website, www.friendsnrc.org/get-involved, you can find a list of participants by state. You can download the list to see who else from your region will be attending the meeting. This list will be revised weekly, so you might want to check in often.

Get to know your partners. If there are people on the list you do not know, you can be in touch with them to begin building the network connection.

Encourage other partners to attend the meeting. Think about who is not on the list that should be. They may be people you already collaborate with or ones you would like to add to your network. Contact them and encourage them to come to the meeting.

Do a quick self-assessment. The Guide includes a series of questions to help you focus your meeting. What is going well in your regional network? What could be better? How can you improve your collaboration, and what can you do at the meeting to supercharge your efforts?

Make plans together. You and other regional members may want to meet by phone or in person before April to share information and make plans. You could begin your work and increase the power of your time together.

Develop a meeting agenda. The Guide includes a suggested agenda, but your regional meeting should include the work that is most useful to you. Consider what is happening in your region—both strengths and challenges—and shape an agenda that will meet the needs of your unique regional network.

Bring the facilitation team together. Each regional meeting will be supported by the Central and Regional OCAN team members as well as a member of the FRIENDS staff. This group should be involved in making plans and arrangements for the meeting.

Involve presenters. You will probably want to include presentations from colleagues across the region. Use your assessment to decide who to include. Invite them to participate, share your expectations, and bring them together to answer questions and coordinate contributions.

Why Are We Here?

This Regional Network meeting continues the work of earlier Network for Action meetings. It will focus at the regional level to build adaptive capacity across the network of individuals and organizations that prevent child maltreatment.

Goal

Strengthen the connections that support work in your region.

Objectives

- Build relationships among members of the regional network.
- Share innovative work from across the region to inspire everyone to new options for action.
- Share information among members of the regional network.
- Set an agenda for future adaptive actions.
- Define and plan opportunities for collaborative action in the region.

Focus on Your Region

As you prepare for your Regional Network meeting, consider the unique needs and resources of your network members.

The members of your regional network . . .	Yes	No	Don't know	Notes
Meet regularly and frequently.				
Already participate in region-wide planning and action.				
Know each other personally.				
Work together on projects.				
Are involved in innovative options for action.				
Describe the three most exciting or innovating activities you know about in your region.				
Are knowledgeable about programs and resources that are available in the region.				
If not, what would you like to share with them?				
Participate in collaborative projects.				
If yes, describe the potential projects here.				
Have emerging opportunities/needs to work together more closely.				
If yes, describe those needs and/or opportunities.				

Consider these factors as you plan your agenda to be sure that the meeting is as interesting, useful, and relevant as possible.

Regional Team Proposed Agenda

Adjust and adapt this agenda as necessary, based on your experience with people in your region and on the questions in the previous session.

10 minutes	<p>Welcome</p> <p>Goal: Strengthen the connections that support work in your region.</p> <p>Objectives:</p> <ul style="list-style-type: none"> • Build relationships among members of the regional network. • Share innovative work from across the region to inspire everyone to new options for action. • Share information among members of the regional network. • Set an agenda for future adaptive actions. • Define and plan opportunities for collaborative action in the region. <p>Agenda overview</p> <p>Regional announcements and information sharing</p> <p>Questions and Answers</p>
15 minutes	<p>Introductions and Gives & Gets:</p> <ul style="list-style-type: none"> • Who are you? What state and institution are you from? • What is one thing you have to offer others in the region? • What is one thing you would like to get from others in the region? <p>Pass around the sign-in sheet and give it to the facilitator.</p>
45 minutes	<p>Share the Wealth</p> <p>Three groups make 10-minute presentations about work they are doing. The presentations should:</p> <ul style="list-style-type: none"> • Support a theme that is important for your region • Representative innovative work • Model high quality products and process • Address the challenges faced in your region • Focus on strategic initiatives or directions for your region • Have relevance and some applicability to others in the meeting • Allow time for questions and answers
30 minutes	<p>What can we do individual or collectively to strengthen our shared work?</p> <p>What are action items, responsibilities, deliverables, and schedules for action?</p>
5 minutes	<p>Close</p> <ul style="list-style-type: none"> • Thanks to all • Share pluses and minuses about this session

Regional Meeting Sign-in Sheet

Region _____

Facilitator (optional) _____

Scribe (optional) _____

Name	Organization	email
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

Continue on the back if necessary.

Resources

[National Network for Collaboration](http://crs.uvm.edu/nnco/) (<http://crs.uvm.edu/nnco/>)

This site has a wealth of information and links to useful resources. One tool you may find helpful is the [Spider Web Tool](http://crs.uvm.edu/nnco/cd/spider.htm) (<http://crs.uvm.edu/nnco/cd/spider.htm>).

[Collaborative Capacity Instrument](http://www.cffutures.org/files/publications/Collaborative_Capacity_Instrument.pdf?q=Children_Family_Policy/CW/EPSCG/Collaborative_Capacity_Instrument.pdf)

(http://www.cffutures.org/files/publications/Collaborative_Capacity_Instrument.pdf?q=Children_Family_Policy/CW/EPSCG/Collaborative_Capacity_Instrument.pdf)

The Collaborative Capacity Instrument was developed by staff at Children and Family Futures to be used as a self-assessment by County (and/or State) alcohol and drug and child welfare service agencies who are preparing to work with each other or who may be seeking to move to a new level of cooperation after some initial efforts. The questions were designed to elicit discussion among and within both sets of agencies about their readiness for closer work with each other.

[Collaborative Values Inventory](http://www.ncsacw.samhsa.gov/files/CVI_5_17_03.pdf) (http://www.ncsacw.samhsa.gov/files/CVI_5_17_03.pdf)

The Collaborative Values Inventory is a questionnaire to be completed by cross-disciplinary teams of professionals who are seeking a better understanding of the values that guide different disciplines and systems. After completing the questionnaire anonymously, it is helpful to have the items scored and then a formal meeting(s) to discuss the similarities and differences across systems. The intent of the questionnaire is to assist community members and professional staff in developing common principles for their work together

[Framework and Policy Tools for Improving Linkages between Alcohol and Drug Services, Child Welfare Services and Dependency Courts](http://www.ncsacw.samhsa.gov/files/NewFramework.pdf)

(<http://www.ncsacw.samhsa.gov/files/NewFramework.pdf>)

This paper explains a framework for assessing the components of collaborative efforts to address the substance abuse issues among families in the child welfare and dependency court systems. This ten-element framework is a tool for assessing collaboration across systems, specifically the identification of benchmarks for improving system linkages, which are fundamental to improving outcomes and long-term well-being for families in the child welfare system with substance use disorders.

[Collaboration: What Makes it Work](http://www.fieldstonealliance.org/index.cfm) (<http://www.fieldstonealliance.org/index.cfm>)

This resource reviews and summarizes the existing literature on collaborations and identifies factors that influence the success of the collaboration. This resource includes a copy of the Wilder Collaboration Factors Inventory.

[Partnership Self-Assessment Tool](http://partnershiptool.net/) (<http://partnershiptool.net/>)

This assessment was developed by the Center for the Advancement of Collaborative Strategies in Health and is available at this address for free download. The tool was designed to help partnerships 1) understand how collaboration works and what it means to create a successful collaborative process; 2) assess how well their collaborative process is working; and 3) identify specific areas they can focus on to make their collaborative process work better.

[Evaluating Collaboratives: Reaching the Potential](http://learningstore.uwex.edu/assets/pdfs/G3658-8.PDF)
(<http://learningstore.uwex.edu/assets/pdfs/G3658-8.PDF>)

This report from the University of Wisconsin Cooperative Extension breaks down the evaluation of collaboration into manageable sections and defines the different areas.

[Community Tool Box](http://tamarackcommunity.ca/g3.php) (<http://tamarackcommunity.ca/g3.php>)

This link guides you to a Community Tool Box developed by Tamarack: An Institute for Community Engagement. The toolbox talks about a four step process using some of the tools referenced above to get a comprehensive picture of your collaboration. It also includes some helpful information on necessary components for community based programs.